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1971/72
IGSL

Harry D. Ramsay
Acting
Sheriff-Coroner

SHERIFF—CORONER

ANNUAL STATISTICAL REPORT

INSTITUTE OF GOVERNMENTAL STUDIES
OCT 1 - 1979
UNIVERSITY OF CALIFORNIA

CONTRA COSTA COUNTY

FISCAL YEAR **1971-72**

INTRODUCTION

The transition from suburbia to a metropolitan county accelerates with increasing speed. Emerging with the change are problems and problem frequency formerly associated with the "Big Cities". The Sheriff-Coroner's Department is defining, planning and preparing to cope with this arriving future.

In order to properly meet the challenge of a changing and complex Contra Costa County, our department has taken action in a number of areas. Department training programs have expanded significantly over recent years. The average employee of the department being young, energetic, well educated and "in tune" with the community is given continuous, well rounded training to further enhance his or her abilities. This helps to assure a professional quality of law enforcement to serve the needs of the new Contra Costa County.

The authorization by the Board of Supervisors to acquire county morgue facilities represents another action area. Such a facility will significantly increase the effectiveness of the Coroner function.

The problem concerning adequate detention facilities should be relieved when the newly approved jail is constructed. Of course, an interim period of difficulty will be faced during the three or four year time for redesign of plans, bidding procedures, and actual construction. During this period the department will continue to improvise to the extent of our ability.

Another bright note is the progress toward acquiring two Work/Educational furlough centers. With assistance from the State of California and the Federal Law Enforcement Assistance Administration program funds will be granted to help offset the costs for these institutions. These programs should contribute immeasurably to the County criminal rehabilitation efforts.

The following information is provided in the hope that it will acquaint you with our department and express our constant concern to find ways to better serve the community.

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DIVISION AND BUREAU COMMANDERS

Administration

Sheriff-Coroner

Undersheriff

Adm. Service Officer

Adm. Service Assistant

Inspection and Control

Captain - Commander

Lieutenant - Asst. Commander

Sergeant - Training

Sergeant - Community Relations

Sergeant - Intelligence

Sergeant - Reserves

Investigation Division

Captain - Commander

Lieutenant - Coroners

Lieutenant - Felony-Juvenile

Lieutenant - Burglary

Sergeant - Special Services

Patrol Division

Captain - Commander

Lieutenant - Asst. Commander

Lieutenant - Day Watch Commander

Lieutenant - Evening Watch Commander

Lieutenant - Morning Watch Commander

Lieutenant - Relief Watch Commander

Service Division

Captain - Commander

Lieutenant - Communications-Civil

Record Supervisor

Property

Photography

Detention Division

Captain - Commander

Lieutenant - Main Jail

Lieutenant - Rehabilitation Center

Work Furlough - Parole

Criminalistics Laboratory

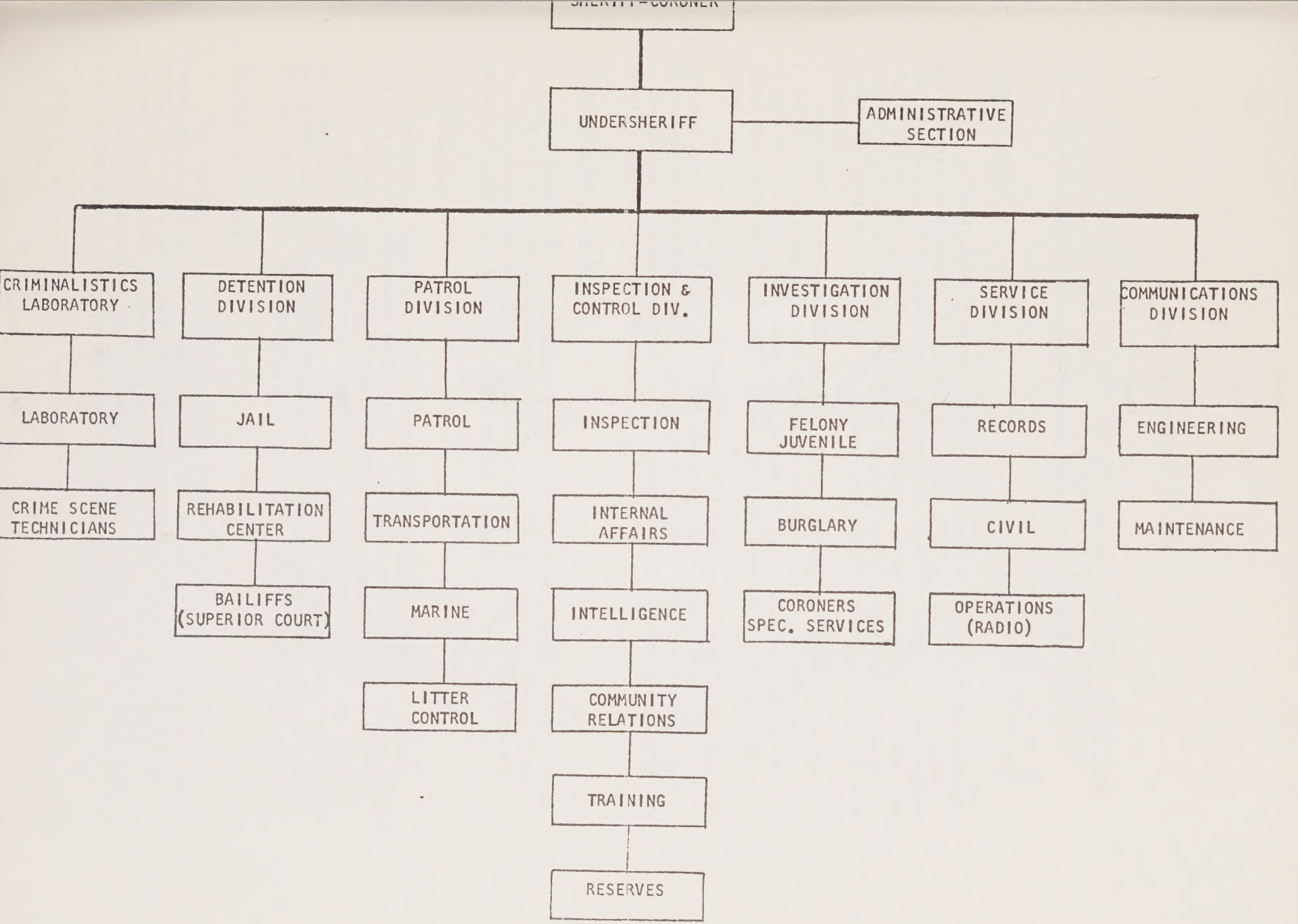
Commander

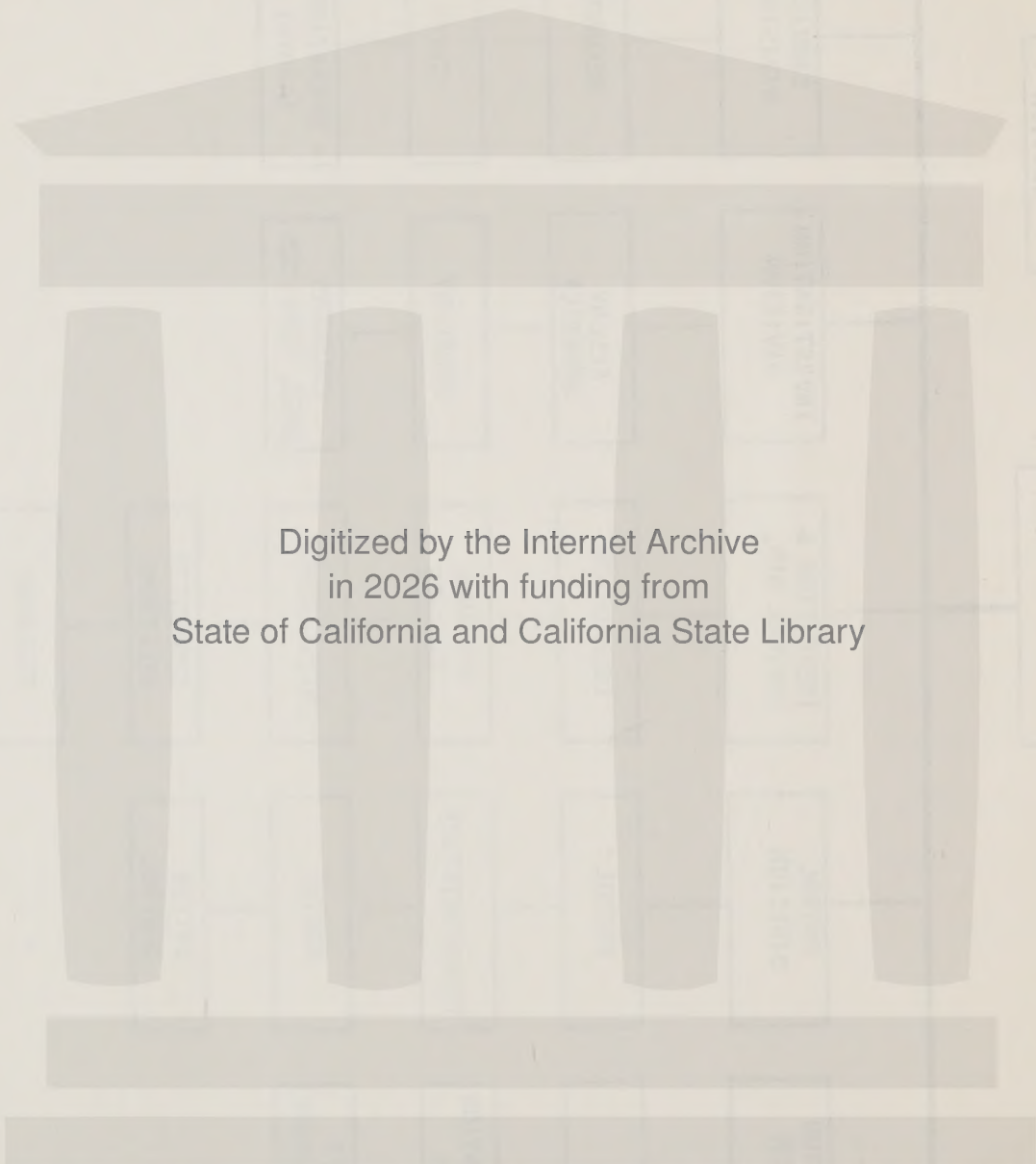
Criminalist Supervisor

Communication-Technical

Communication Engineer

Communication Supervisor


SHERIFF-CORONER
UNDERSHERIFF
ADMINISTRATIVE SECTION
CRIMINALISTICS LABORATORY
LABORATORY
CRIME SCENE TECHNICIANS
DETENTION DIVISION
JAIL
REHABILITATION CENTER
BAILIFFS (SUPERIOR COURT)
PATROL DIVISION
PATROL
TRANSPORTATION
MARINE
LITTER CONTROL
INSPECTION & CONTROL DIV.
INSPECTION
INTERNAL AFFAIRS
INTELLIGENCE
COMMUNITY RELATIONS
TRAINING
RESERVES
INVESTIGATION DIVISION
FELONY JUVENILE
BURGLARY
CORONERS SPEC. SERVICES
SERVICE DIVISION
RECORDS
CIVIL
OPERATIONS (RADIO)
COMMUNICATIONS DIVISION
ENGINEERING
MAINTENANCE



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ACCOMPLISHMENTS 1971-72

The year of 1971-72 has been one of notable achievement within the Sheriff's-Coroner's Department. Below are outlined only a few of the changes and accomplishments completed during this past fiscal year.

Investigation

The Investigation Division, under the command of Captain Harry Derum, was totally reorganized into specific crime categories. Investigators, who previously investigated all crimes in a specific area, now concentrate their efforts on specific categories such as homicide, burglary, etc. This has resulted in increased detective morale, has provided for a greater concentrated effort in specific crimes, and has increased our case closure percentage.

The innovative P-4 Service District, serving the Orinda area, has provided perhaps the greatest reduction of specific crime occurrence within the county. The occurrence of the crime of burglary within this area has been reduced by 22%, while the remainder of the county and state has increased 11%.

With the success of the P-4 District in mind, the Department applied for and received a $98,000 Federal grant for five Deputy Sheriffs to be utilized for intensive investigation in other high burglary incident areas. Although the program has been in full operation only a few months, the results indicate a similar success.

Communication - Technical

The Communication Technical Division this year completed the final link of the five station microwave repeater site program. The Crockett site now gives the Department the capability to provide adequate radio coverage within the west end areas of the county.

Patrol Division

The Patrol Division, under the command of Captain Norris Holthus, has reallocated personnel to reflect and counteract emerging crime patterns. The Division is also prepared to implement a comprehensive reshuffling of present scheduling practices which will include a four day ten hour work week for Patrol field personnel. The training format was revised for new personnel by appointing specific training officers and implementing a strict performance evaluations on a recruit's capabilities and progress.

Detention Division

The Detention Division, under the command of Captain Alan Burton, began operations in the new medium security branch jail at Clayton. This Branch Jail is a converted dormitory. The conversion was necessary to relieve the extreme overcrowding at the Main Jail. Also implemented were basic, inexpensive design changes in the rapidly deteriorating main jail to provide for officer and inmate safety and security.

Service Division

The Service Division, under the command of the late Captain John Kirschner, was reorganized to provide effective supervision and control of personnel. New reporting procedures were instituted to reduce costs and increase efficiency. Microfilming policies and procedures were revised, eliminating hardcopy report storage dating back to 1928.

Due to the recent law changes and court decisions which decreased the civil portion of their duties, the Civil Bureau's responsibilities were expanded to provide increased workload levels. Changes included redistricting of service areas, the assumption of service responsibility of subpoenas, criminal and traffic warrants, and mental illness papers.

GENERAL DEPARTMENT STATISTICS

	1967-68	1968-69	1969-70	1970-71	1971-72
Cases All Categories	29,799	31,475	33,879	36,856	38,666
Felonies Investigated	----	----	----	----	4,939
Investigated Felonies Cleared	----	----	----	----	2,450
Percent Cleared - Felonies	----	----	----	----	49.5%
Juvenile Cases Investigated	----	----	----	----	2,550
Juvenile Cases Cleared	----	----	----	----	2,450
Percent Cleared - Juvenile	----	----	----	----	96%
Arrests / Citations	1,438	2,044	2,296	2,333	3,375
Juvenile Detentions / Citations	2,701	2,885	2,719	2,678	3,065
Total Arrests / Citations	4,139	4,929	5,075	5,011	6,440

TRAINING STATISTICS

Deputy Sheriff - Basic Training	----	----	34	19	18
Deputy Sheriff - Advanced Officer	----	----	----	----	24
Sergeants - Supervisory Academy	----	----	6	5	2
Lieutenants - Middle Management	----	----	5	3	4
Department Personnel - Specialized Training	----	----	323	337	657

INSPECTION AND CONTROL

The primary function of the Inspection and Control Division is that of continuing review of departmental activities to ensure proper efficiency. Other responsibilities of the Division are outlined below.

Internal Affairs

Internal affairs conducts investigations and makes recommendations on complaints against Department and/or personnel.

Background Investigations

Inspection and Control personnel conduct thorough background investigations of all new sworn personnel. A review is made of the candidate's past work history, education and behavior patterns. With this information an evaluation can be made as to the candidate's suitability for the law enforcement profession.

Intelligence

Intelligence gathers information on organized crime and radical factions in the community who are dedicated to the disruption of governmental process.

Community Relations

The Community Relations Program is one of increasing importance. In order to gain the cooperation and respect of the community, the Department strives to acquaint the public with the functions of law enforcement and its importance to them. The program provides Department personnel who visit schools throughout the County acquainting the student with the laws and operation of the Department. A block parent program is designed to enlist the aid of parents throughout the County by having them report suspicious circumstances occurring in their neighborhoods.

Cadets

The cadet program is presently in its eighth year. This program is voluntary and provides boys and girls who are interested in law enforcement the opportunity to learn and observe law enforcement in action. Cadets must be over 16 years old and enrolled in high school or junior college. Every cadet is required to spend at least 16 hours per month working under supervision in the various divisions of the Department. At the present time there are twenty cadets.

Exploration Career Students

Each year, during the summer vacation, the Department provides a group of high school students from various school districts with an opportunity to work in and be exposed to various areas of the Department. Each student spends approximately 120 hours over a six week period working with experienced personnel. They receive high school credits and gain valuable experience in law enforcement.

Training

The responsibility of the Training Bureau is to provide and schedule personnel training. The modern law enforcement officer must upgrade his knowledge and ability constantly throughout his career to avoid obsolescence and to conform with State requirements. A record is maintained of each officers progress and the training bureau provides guidance and assistance as necessary.

Safety

The Department's safety program involves investigation of driving accidents; training and incentive programs for safe driving; training in the safe handling of firearms, and encourages safe practices throughout the Department.

Reserves

Our Auxliary Police organization has 180 volunteer citizens that are interested and dedicated to law enforcement. These men provide the Department with a vitally needed force of trained men. Because of the reserve program, the Department is able to double its manpower on patrol during weekends. In addition to patrol, reserve officers are regularly assigned to duty at the jail, rehabilitation center, communications, and marine patrol duty. The reserves also provide traffic control, crowd control and security for most municipal festivals in the County. The reserves contribute over 4,000 shifts annually which is in excess of 55,000 man hours.

The personnel allocation of the Inspection and Control Division is as follows:

1 - Captain

1 - Lieutenant

4 - Sergeants

1 - Deputy

1 - Clerk

INVESTIGATION DIVISION

The Investigation Division is the third largest division of the Department. The personnel allocation is as follows:

1 - Captain

3 - Lieutenants

30 - Sergeants (Investigators)

10 - Deputy Sheriffs

5 - Clerks

Felony-Juvenile Unit

The Felony-Juvenile Unit is composed of 1 lieutenant and 12 detective sergeants. Their primary responsibility is to investigate and prepare evidence for the prosecution of offenders involved in both felony crimes and cases involving juveniles.

Felonies investigated include all cases of homicide, assault with a deadly weapon, robbery, rape, riot, jail escape, battery on a police officer and felony automobile hit and run cases.

Investigators assigned as Juvenile Officers investigate crimes committed by or committed against youths under the age of 18. The officers prepare cases for prosecution or referral to a social assisting agency. Juvenile officers also provide liaison between the Department, schools and neighborhood groups.

Burglary-Forgery Unit

The Burglary-Forgery Unit consists of 1 lieutenant, 15 sergeants and 5 deputy sheriffs. The duties of those officers assigned to burglary include investigation and apprehension of burglary offenders; recovery and return of stolen property; review of pawned items; and coordination of modus operandi information throughout the County.

As a supplement to existing services, Police Service Districts can be formed by a vote of the people in a particular area who desire a higher level of police service. The people in the area decide on the level desired and are taxed accordingly. Two Police Service Districts presently exist: P-2 in the Alamo-Danville area and P-4 in the Orinda area. Each district provides for two detective sergeants who conduct intensive burglary investigations and both develop and implement community burglary awareness programs.

Burglary Suppression Program

This innovative program is financed by a federal grant of $98,000.00. Five deputy sheriff investigators are assigned to high burglary incident areas to conduct investigations and develop and implement community burglary awareness programs. Since implementation, the statistical records indicate the average burglary closure rate of the officers assigned to this program is 28.2% of all cases reported in the areas assigned. This closure rate is 11% higher than the county and national averages.

Forgery Detail

The Forgery Detail investigates and prepares for prosecution all forgeries, bad check and fraudelent credit card cases within the unincorporated area of the County.

Special Services Unit

The six man, Special Services Bureau (Vice) is responsible for the enforcement of all vice and narcotic laws within the unincorporated area of the County. Other duties include special department investigations and public appearances before civic and youth groups regarding narcotics.

Coroners Unit

The Coroner function includes the investigation and determination of the cause of death of any person whose physician cannot provide a death certificate, or where death is the result of violent or questionable circumstances.

CORONER'S UNIT STATISTICS

	Investigations	Autopsies	Inspections	Inquires
July	106	84	22	0
August	99	72	22	5
September	102	80	17	5
October	91	70	19	2
November	97	62	32	3
December	121	89	27	5
January	127	90	33	4
February	113	89	20	4
March	123	99	22	2
April	111	90	14	7
May	114	90	18	6
June	127	86	38	3
	1,331	1,001	284	46

GEOGRAPHIC LOCATION OF DEATHS

1971 - 1972

Alamo	4
Antioch	87
Bethel Island	6
Brentwood	5
Byron	1
Canyon	1
Clayton	1
Concord	170
Contra Costa County Hospital	145
Crockett	10
Danville	6
Diablo	2
El Cerrito	28
El Sobrante	11
Hercules	1
Kensington	8
Knightsen	1
Lafayette	18
Martinez	60
Moraga	4
Oakley	13
Orinda	7
Pacheco	1
Pinole	39
Pittsburg	70
Pleasant Hill	22
Rheem	1
Richmond	120
Rodeo	5
San Pablo	230
San Ramon	2
Tormey	1
Walnut Creek	250
Webb Island	1

T O T A L ------- 1,331

TRAUMATIC DEATHS

1971 - 72

Traffic	145
Homicides	41
Suicides	81
Drownings	17
Industrial	3
Aircraft	1
Accidental Overdose	19
Miscellaneous	80
Undetermined	16

COMPARISONS

YEAR	HOMICIDES	SUICIDES	TRAFFIC	MISC.	NON-TRAUMATIC	TOTAL
1966-67	38	81	110	79	781	1089
1967-68	27	69	144	83	810	1133
1968-69	30	94	129	87	939	1179
1969-70	29	85	141	105	884	1244
1970-71	33	91	111	141	899	1275
1971-72	41	81	145	136*	928	1331

*This total includes the last six categories listed above,

16 of which were undetermined as to accident, suicide or homicide.

TRAUMATIC DEATHS

TRAFFIC FATALITIES

Motor vehicle - motor vehicle	67
Motor vehicle out of control	40
Motor vehicle - pedestrian	8
Motor vehicle - motorcycle	13
Motor vehicle - train	2
Motor vehicle - bicycle	2
Motorcycle - pedestrian	1
Train - pedestrian	5
Tractor overturned in canal	1
Fall from automobile	1
Motorcycle out of control	5
TOTAL	145

AGE

0 - 10	5	41 - 50	12
11 - 20	23	51 - 60	15
21 - 30	51	61 - 70	7
31 - 40	25	71 - OVER	7

SEX

DRIVER		PASSENGER		PEDESTRIAN	
Male	80	Male	16	Male	13
Female	14	Female	14	Female	8

BLOOD ALCOHOL DETERMINATION

	NOT TESTED	ABSENT	.01 - .09	.10 - .19	.20 - .29	.30 - OVER
DRIVER	22	37	6	17	14	6
PASSENGER	10	9	1	1	3	2
PEDESTRIAN	5	6	2	2	2	0
TOTAL	37	52	9	20	19	8

TRAUMATIC DEATHS

SUICIDES

Gunshot	43
Overdose	18
Carbon monoxide	6
Hanging	6
Plastic bag suffocation	2
Slashed wrists	1
Asphyxiation by strangulation	1
Jumped in front of truck	1
Jumped from bridge	1
Electrocution on power pole	1
Cyanide poisoning	1

TOTAL -------81

AGE

11 - 20	4	51 - 60	22
21 - 30	10	61 - 70	5
31 - 40	19	71 - OVER	7
41 - 50	14		

SEX

MALE ---------- 49

FEMALE ---------- 32

RACE

NEGRO ---------- 1

WHITE ----------80

BLOOD ALCOHOL DETERMINATION

NOT TESTED	ABSENT	.01 - .09	.10 - .19	.20 - .29	.30 - OVER
15	34	6	11	7	8

TRAUMATIC DEATHS

HOMICIDES

Gunshot	27
Stabbing	6
Beating	3
Strangulation	3
Secobarital-Amphetamine poisoning	1
Asphyxiation from vomitus from fight	1
TOTAL	41

SEX

Male	29
Female	12

AGE

0 - 10	1
11 - 20	6
21 - 30	17
31 - 40	9
41 - 50	4
51 - 60	2

RACE

Negro	20
White	21

BLOOD ALCOHOL DETERMINATION

NOT TESTED	ABSENT	.01 - .09	.10 - .19	.20 - .29	.30 - OVER
6	18	6	6	4	1

TRAUMATIC DEATHS

ACCIDENTAL OVERDOSE

Drugs ---------- 14
Alcohol/drug synergism ---------- 5

TOTAL ---------19

SEX

Male --------- 13

Female ------- 6

RACE

Negro -------- 5

White -------- 14

AGE

11 - 20 ------ 1
21 - 30 ------ 9
31 - 40 ------ 1
41 - 50 ------ 2
51 - 60 ------ 3
61 - 70 ------ 3

BLOOD ALCOHOL DETERMINATION

NOT TESTED	ABSENT	.01 - .09	.10 - .19	.21 - .29	.30 - OVER
0	13	0	2	2	0

TRAUMATIC DEATHS

DROWNINGS

Boating accident	3
Swimming pool deaths	4
Fell in river/bay	2
Fell from boat while fishing/boating/ working/hunting	4
Fell in fish pond in backyard	1
Fell in reservoir in sports parachuting accident	2
Found floating in San Joaquin River circumstances unknown	1
TOTAL	17

SEX

Male	15
Female	2

AGE

0 - 10	5
11 - 20	1
21 - 30	5
31 - 40	1
41 - 50	0
51 - 60	2
61 - 70	3

BLOOD ALCOHOL DETERMINATION

NOT TESTED	ABSENT	.01 - .09	.10 - .19	.20 - .29	.30 - OVER
8	7	0	1	1	0

TRAUMATIC DEATHS

INDUSTRIAL ACCIDENTS

Fell from Bay Bridge onto pier ---------- 1
Struck by ladder in confined area ---------- 1
Crushed by trash compactor ---------- 1

TOTAL ------- 3

AGE

41 - 50 ------ 2
51 - 60 ------ 1

BLOOD ALCOHOL DETERMINATION

NOT TESTED	ABSENT	.0 - .09	.10 - .19	.20 - .29	.30 - OVER
0	3	0	0	0	0

CRIMINALISTICS LABORATORY

The Criminalistics Laboratory Division provides a wide range of physical evidence analysis services to governmental agencies in Contra Costa County. Services provided by the Laboratory include the analysis, identification and interpretation of various items of physical evidence collected during the investigation of crimes and testimony regarding the results of these analyses. All services are available to municipalities as well as other agencies of county and state government.

In the course of this year personnel of the Laboratory began to apply a new technique in the examination of dried bloodstains. This procedure employs an instrument known as a hemagglutinating autoanalyzer for the automatic determination of the Rh factors in blood. This Laboratory is currently the only criminalistics facility in the United States possessing this type of instrumentation. This instrument was acquired through a Law Endorcement Assistance Administration Grant received from the California Council of Criminal Justice. In addition to the examination of physical evidence, field services are provided at the more important crime scenes and autopsies for the agencies serviced by the Laboratory.

The Laboratory was one of the first criminalistics laboratories in the United States to offer its services in the area of environmental protection. The Laboratory conducts the analysis of evidence collected in water pollution investigations of the California Department of Fish and Game. The instrumental capability of the Laboratory has been expanded to permit examinations dealing with a wide variety of problems associated with industrial pollution.

DETENTION DIVISION

The Detention Division is the second largest division within the Department. The Division's 83 authorized personnel are broken down as follows:

1 - Captain

2 - Lieutenants

1 - Work Furlough - Parole Officer

7 - Sergeants

38 - Deputy Sheriffs

5 - Deputy Sheriffs - Temporary

10 - Deputy Sheriffs - Bailiffs

10 - Deputy Sheriffs - Female

- 4 - Permanent
- 2 - Permanent - Intermittent
- 4 - Temporary

6 - Clerks

3 - Cooks

The Division is responsible for the staffing and operations of the following three custody facilities:

A. The Main Jail - Martinez

B. The Rehabilitation Center - Clayton

C. The Branch Jail - Clayton

In addition, the Division administers and supervises the inmate work furlough and county parole programs.

MAIN JAIL - Martinez

The Main Jail, located in downtown Martinez, was constructed in 1901. The three story structure was, at that time, designed for 48 prisoners at a total cost of $35,383. During World War II, concurrent with the County's rapid growth, the jail was expanded to house a maximum of 165 inmates at a cost of

$193,000. The present condition of the jail can, at best, be described as in a general state of deterioration, requiring continual repair in order to be usable at all. As the below statistics indicate, the daily inmate average is over the jail's complete maximum capacity. The jail has continuously housed inmate populations as high as 231, 40% over bed capacity, which requires inmates to be issued mattresses and bedded upon the jail's cement floor. The high inmate density, coupled with the deteriorated facilities, has resulted in two major and many minor inmate disturbances occurring this year.

BAILIFFS

As required by the State, the Sheriff or his representative (bailiff) shall be in attendance at each session of the Superior Court. Each of the Departments of the Superior Court is assigned a Deputy Sheriff who operates as an aid to the judge, maintains order in the Court, carrys out the directives of the Court and supervises jurors.

REHABILITATION CENTER - Clayton

The Rehabilitation Center in Clayton is a minimum security facility designed to provide rehabilitation, education and work programs to sentenced misdemeanor inmates. The center consists of 147 acres at the foot of Mt. Diablo and includes in addition to the general building complex, a walnut orchard, hay field, gardens, pastures, recreation areas and the Department firearms range. The Center's 22 personnel not only supervise the assigned inmates, 131 average, but aid in conducting the following programs.

A. Agriculture The garden, pasture and hay fields produce vegetables, nuts and beef for use at the Jail, Rehabilitation Center and other County institutions.

B. Outside Work Inmates are allowed to perform unskilled labor that is not in conflict with organized labor or crafts. This usually

consists of seasonal general ranch or farm work in which employers contract with the Department. A share of the earnings is used to offset inmate operational costs.

C. Education Academic instruction is provided by the evening program of the Mt. Diablo Unified School District. Two classes are held each night, four nights per week. Those who are prepared for G.E.D. testing are permitted parole time to enable testing purposes at the County Schools Department Pleasant Hill Office.

D. Rehabilitation Activities The following programs are available for those inmates who wish to participate:

1. Alcoholic Rehabilitation, Health Department
2. Alcoholics Anonymous
3. Narcotics Anonymous
4. Religious Activities

BRANCH JAIL - Clayton

To attempt to reduce the vastly overcrowded Main Jail in Martinez, a Rehabilitation Center dormitory was converted into a medium security unit to house unsentenced felons and misdemeanants. The Branch Jail opened in May with an inmate count of 29. The facility is planned only as an interim measure to reduce overcrowding at the Main Jail until the proposed new jail is contructed.

WORK FURLOUGH - PAROLE

Established in 1965 the Work Furlough Program is staffed by a Work Furlough-Parole Officer who plans and conducts the program. As an agent of the County Parole Board, he investigates and prepares reports and recommendations to the Board concerning applicants for parole, and supervises conduct of inmates granted parole. Since the beginning of the program, some 500 men have taken advantage of work furlough. The Work Furlough-Parole Officer is assisted by one deputy sheriff who serves as a field officer.

PATROL DIVISION

The Patrol Division is the largest division of the Department both in the number of personnel allocated and the scope of responsibility assigned. The Division's 154 personnel are as follows:

1	Captain
5	Lieutenants
10	Sergeants
131	Deputy Sheriffs
1	Sheriff's Service Assistant
1	Equipment Serviceman
1	Special Deputy - Crockett
1	Lead Clerk
3	Clerks
154	Total Division Strength

Patrol Responsibility

The Department's Deputy Sheriff Patrolman provides a daily 24-hour crime prevention and detection service to both the 589 square mile, 200,000 population, unincorporated portion of the County and the contract city of Lafayette. In addition, he is required to complete the County Coroner's function. Patrol deputies have the responsibility and powers to preserve the peace, arrest violators, prevent and suppress crime and to investigate public offenses and Coroner's deaths as required.

Patrol deputies routinely perform the following services: field interrogation of suspicious vehicles and persons; checking vacation houses, commercial unsecured premises, financial institutions and public assemblies; service of subpoenas and warrants, and investigate and report all citizen requests for service. As the first law enforcement representative on the scene, whether

it is a petty theft or homicide, the Patrol Deputy must be a professional with knowledge of all aspects of law enforcement. He must investigate all crimes, process crime scenes, interview witnesses, victims and suspects and arrive at legal decisions. Assisting the deputies in the performance of the above are the Patrol Sergeants and/or the Watch Commander who, in the absence of the Division Commanders, is responsible for the off hour operation of the Department.

Specialized Patrol Units

Lafayette Police Department: The City of Lafayette contracts with the County to provide a municipal level of police service which includes the responsibility for traffic accident investigation and control within the city limits.

Transportation Unit: The nine-man transportation unit's function is to provide safe and secure movement of all prisoners remanded to the Sheriff's custody to and from the Superior, Municipal and Justice courts, county and state hospitals, and other municipal and county jails and state prisons as required.

Marine Patrol: The two-man Marine Patrol unit is responsible for the patrolling of the over 600 miles of shoreline within the county. Their duties, conducted in two specially designed and equipped crafts, are to enforce penal laws on islands unaccessible by auto, distribute safe boating training material, post and protect county directional and speed control signs, patrol county waterways to enforce the Harbor and Navigation Code, assist boats in distress, and recover submerged property and drowned bodies.

Canine Corps: Three highly trained man and dog teams operate as roving burglary and crime prevention units. The K-9 Units perform an invaluable service in routine patrol situations, building and area searches, and public relations via their animal agility demonstrations.

Environmental Control: The Litter Control Officer investigates all litter complaints received by the department and prepares evidence for prosecution. His duties include addressing citizens' and youth group meetings which, through public education, aid in reducing the litter problem. He encourages and participates in community cleanup efforts, furnishes equipment and coordinates the operation of the 12-man, inmate roadside cleanup crew.

SERVICE DIVISION

The Service Division, through its record and communication bureaus, completes tasks necessary for the efficient operations of the Department's line divisions. The personnel allocation to the division is as follows,

1 - Captain
1 - Lieutenant
3 - Deputy Sheriffs (Civil)
5 - Senior Sheriffs Dispatchers
19 - Sheriffs dispatchers
1 - Supervising Clerk
3 - Clerk III
9 - Intermediate Typists
1 - Photographer
1 - Sheriffs Service Aid
1 - Property Clerk
1 - Account Clerk II
2 - Steno Clerk
1 - Typist Clerk

Records Bureau

The Record Bureau is responsible for the indexing, storage, and retrieval of the Department's records. To achieve this task, the bureau is organized as follows.

Report and Booking Unit - The Report and Booking Unit is responsible for the handling and filing of all crime reports, jail bookings, rap sheets, and fingerprints.

Warrants and Permit Unit - The Warrants and Permit Unit is responsible for the updating and deletion of all warrants in the bay area police information networks' automatic warrant system. The unit is also responsible for the processing of county's required licenses and permits.

Microfilm Unit - The Microfilm Unit is responsible for the proper purging and microfilming of all Department records. In addition, they are responsible for the duplication of prepared reports and handling of all internal requests for record service.

Shift Unit - The Shift Unit works evening and morning shifts to provide, upon request, record checks and 24 hour access to all Department records.

Statistics - The Statistical Unit is responsible for the accurate compilation and distribution of all In-house statistics and the preparation of required CII and FBI reports.

Property/Photography - The Property/Photography Unit is responsible for the proper indexing, storage and retrieval of all connected criminal evidence and/or property and processing.

Civil Bureau

The Civil Bureau of the Department is responsible for effecting the service on judicial papers which enter the Department. This includes civil papers, subpoenas, mental health committments, and criminal/traffic warrants.

Communication Bureau

The Communication Bureau is responsible for the radio dispatching of all Department field units, answering any public telephone requests for service needs, handling all emergency computer information requests and dispatching all county ambulance and/or other county agencies.

COMMUNICATIONS-TECHNICAL

The Communication-Technical Services Division is responsible for the servicing and maintenance of the radio equipment for the County and other jurisdictions. The maintenance unit handles radio and electronics maintenance on 1400 radio units located in County agencies, Fire Districts. The Engineering Unit provides technical consultation services for all County agencies, contracting users, and advisory committees such as APCO, CLEMARS, ABAG, etc..

New projects undertaken during 1971-72 include site development and installation of the Crockett Peak repeater site and the replacement of the tube type microwave system with transistorized equipment.

The Personnel allocation of the division is as follows:

1 - Communications Engineer

1 - Supervising Technician

7 - Communication Technicians

1 - Equipment Aid

1 - Clerk

COMMUNICATIONS-TECHNICAL DIVISION STATISTICS

	1967-68	1968-69	1969-70	1970-71	1971-72
Maintenance-Modification	3,459	3,870	4,807	4,585	5,185
Installation Orders	$98,600	$118,298	$158,817	$159,461	$166,824

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